

St. Brigid's Resource Centre

306 Howth Road, Killester, Dublin 5

Telephone: (01) 8534030

Email: resourcekillester@gmail.com

Booking Form

New Booking

Repeat Booking

Applicant Details

Name _____

Address _____

Phone _____

Email _____

Insurance Policy Details _____

Child Protection Policy: Yes No

Rooms Available	Seats	€ per hour
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Room 2	25	€30.00
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Room 3	45	€35.00
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Room 4	15	€25.00
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Room 5	15	€25.00
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Conference Hall	150	€40.00
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Board Room	40	€30.00
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Coffee Dock		€40.00
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Proposed Activity _____

No. of People _____ Layout of Room _____

Days Required _____ Time Required _____ Amt. Hours Required _____

Start Date _____

Days not running class in that period, please list below.

Finish Date _____

Do you require the use of any equipment Yes No (if yes, please provide details)

Flip Chart €15 Microphone €10 *Please state here rent presently being paid per hour*

Roof Projector €60 _____

The information contained in this form will be used solely for the purpose of booking your class/course/event in the Pastoral Centre. The information in the booking form will be retained for the duration of your bookings and re-bookings. It will not be shared with any third parties. If you wish to have your name and contact details appear on our activities sheet please tick this box

I have read and agree to the terms and conditions of Killester Parish Resource Centre and understand that my booking will not be guaranteed until the balance is paid in full.

Signed _____ Date _____

FOR OFFICE PURPOSE ONLY

DEPOSIT: € _____

BALANCE: € _____

INVOICE NO. _____ PAID IN FULL _____